



Request For Proposal

Introduction

The W. E. B. DuBois Learning Center is seeking to engage in a business consulting relationship with a qualified professional to provide **board development training, strategic planning facilitation, and fund development best practices**, to strengthen the organization's program of providing afterschool and summer tutoring in reading and science, technology, engineering and math (STEM) subjects. Applicants may submit proposals for one, multiple, or all of the services being requested.

Organization Description

We are a 45+ year old not for profit organization, with a rich history of service in our community. Our staff is made up of volunteers from diverse professional backgrounds, who are committed to improving the academic performance of under-served communities through educational services and state of the art technology.

Proposer's Qualification

The successful consultant will have a demonstrated performance record of facilitating executive level board development and strategic planning, and will have established, and successful relationships with local funding entities.

Proposal Selection Criteria

Preference will be given to candidates who:

Have an active legacy with local funding entities.

Have 10+ years of previous experience working with nonprofits at the board level.

Provides the best value to the organization.

RFP Schedule

Proposals must be submitted by August 5, 2019

The business consultant will be selected by August 31, 2019

Anticipated Outcomes will be achieved by December 31, 2019

Anticipated Outcomes

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| 1. A DuBois Learning Center strategic business plan including metrics to measure program effectiveness and a revenue model outlining revenue streams and goals for each. |
| 2. A documented best practice for soliciting new major funders (\$50k+) successfully executed using DLC staff. |
| 3. A documented and executed best practice for the development of prioritized comprehensive policies and procedures governing the organization. |

Proposal Submittal Format

Proposals should be submitted via email to : Tamara Clark Sykes at tsykes@duboislc.org